

Mini guide to adding a biography or editing a submission

To add your biography to your submission, first login

The screenshot shows the website's home page. On the left is a 'MAIN MENU' with links: Home, Call for papers, Scientific Committee, Submission, Attending the conference, and Map. Below this is the 'MY SPACE' section with a login form containing fields for 'User name' (with 'login' entered) and 'Password' (with 'password' entered), and a 'Login' button. Below the form are links for '> Lost password?' and '> Create account'. On the right, the 'WELCOME' section contains a welcome message, a paragraph about the website's purpose, and a link to the '@ Contact' section. Below the text is a collage of historical photographs and a postcard. At the bottom right, there is a 'CALL FOR PAPERS' link.

Then go to the « My Space » section and click on « My submissions »

The screenshot shows the 'MY SPACE' section of the website. On the left, the 'MAIN MENU' is visible, and the 'MY SPACE' section has 'My Space' highlighted with a mouse cursor. On the right, the 'MY SPACE' header is followed by a 'Submissions (-)' section. Below this header, there are two links: 'My submissions' and 'Articles list'. The 'My submissions' link is highlighted in yellow and has a mouse cursor pointing to it.

Start editing your article by clicking on the pen:

[SUBMISSIONS](#) > [MY SUBMISSIONS](#)

*Upload your paper.
Modifications of your submission will be possible until the start of the review process.*


New submission

Goto the abstract submission page

[+ Submit an abstract](#)

My submissions

View your submissions ⓘ

STATUS	TITLE	ACTIONS
Init	Title	 Edit

You can add your biography in the « Comment » section of the first part (« 1. Metadatas »)

Comment

Short bio Short bio Short bio Short bio Short bio Short bio Short bio Short bio Short bio Short bio

[Next step](#)

1 **Metadatas** 2 Author(s) 3 File(s) 4 Overview

(* : Required fields)

Title *

Abstract *
 Please enter the text of your abstract

B I U

Abstract

Words: 1/500

Topic *
 Select themes that may apply to your proposal. Please note that the organizers may re-allocate proposal. For multiple selection, hold down the Ctrl or cmd key when selecting items.

History
 Literature
 Culture
 Society

Language of text
 indicate the language of the text

English

Date of production, writing
 Indicate the date of production of the text

2013-06-09

Key words *
 Indicate relevant keywords, using a semicolon to separate keywords. They may be used to search for related topics on the conference website.

test profile

Comment

Short bio Short bio Short bio Short bio Short bio Short bio Short bio Short bio Short bio

Next step

Do not forget to validate your modification by clicking on « Next step » until you see the pop-up « Your submission has been saved ».



Otherwise, you can add your bio as an attached document. To do so, go to the « 3. File(s) » section and upload your biography.

NEW SUBMISSION

1 [Metadatas](#) 2 [Author\(s\)](#) 3 [File\(s\)](#) 4 [Overview](#)

Supplementary data

You can add supplementary data to your submission. You can upload a file directly on the platform, retrieve a document available from the URL or embed html code (eg video deposited on another platform, ...)

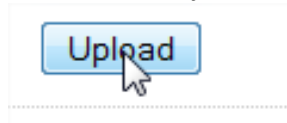
Upload file

Upload file from an URL

Integrate HTML

FILE	TYPE OF THE FILE	DESCRIPTION	ACTIONS
<input type="text" value="test.txt"/>	<input type="text" value="Other"/>	<input type="text" value="biography"/>	<input type="button" value="X"/>

After you have selected the file you want to upload, click on Upload. The file will appear in the « File » section just below and you will be able to give a short description of the content.



Do not forget to validate your modification by clicking on « Next step » until you see the pop-up « Your submission has been saved ».

